Graduate Certificate Entrance Requirement

Dear Student,
Thank you for your interest in a Graduate Certificate offered by the Interdisciplinary Studies programs. As part of your entry into this program, we ask that you complete a small program Intake. Full details about this Intake are included below. If you have any questions or need for clarification, you are welcome to contact us at any time. I look forward to working with you as a graduate student in our program. May you experience great learning, growth and success during your time at WNMU and beyond. Sincerely, Jennifer Coleman, Ph.D., Chair of Interdisciplinary Studies

The Brief Letter of Intent, an Admission Requirement for the Interdisciplinary Studies Graduate Certificates

A Letter of Intent is required of all students seeking a Graduate Certificate from the Interdisciplinary Studies program. This Letter of Intent should be submitted at the time of application (and no later than the end of the student’s “conditional admit” term) and should be sent electronically to interdisciplinary@wnmu.edu. This letter of intent should be a 2-page (minimum), double-spaced, typed (minimum) essay, using 1” margins and 12-point font (Microsoft word or pdf format required). Your Letter of Intent must address the following issues, using the following numbering system and titles please:

1. **Student Contact Information & Certificate chosen**: Include your name, mailing address(es), phone number(s), email address(es) and clearly indicate which certificate you are pursuing. *(This section does not count toward the 2-page minimum.)*

2. **Previous educational or professional experiences and personal abilities related** to your chosen certificate. Do you have previous graduate training, and if so, describe it clearly. In what professional or personal capacities have you worked that relate to your intended certificate area?

3. **Interest and Goals for Certificate**: Describe your interest in this certificate program and how it suits your educational goals. Be clear in describing how this certificate will help further your personal and professional goals. Also articulate some clear learning objectives for the certificate. In other words, what do you really want to get out of your studies in this area in terms of your knowledge and expertise? Include here a list of courses that you intend to take that will help you meet these objectives.

Once received, this letter of intent will be shared with faculty/advisors in your identified certificate area. The letter of intent will be reviewed and assessed for completeness and you will receive feedback.

Our staff welcomes you to Interdisciplinary Studies and we look forward to working with you through your time at WNMU. Please reach out to us whenever you need some support, assistance, or encouragement!

Doris Berberic, Student Advisor & Support and Jennifer Coleman, Ph.D., Chair